

Foundational Community Supports (FCS) provider change request form

Your Foundational Community Supports provider is the main person you see for supportive housing and/or supported employment services. If you want to choose a new FCS provider, complete this form and fax it to 1-844-470-8859. Please allow 24 to 72 hours to process.

For urgent requests, please call an FCS Manager at 1-844-451-2828 (TTY 711), Monday through Friday from 8 a.m. to 5 p.m. Pacific time. For clients who don't speak English, we offer oral interpretation and written translation services for many languages at no charge. We also offer materials in other formats such as large print, audio and braille.

Enrollee information:

Full name	
Date of birth	
FCS ID number	
Phone number	
Legal guardian's name (if younger than 18)	

New provider information:

Date of request	
Name of requested provider	
Address	
Phone number	
Fax number, if known	

Reason for the request:

- I did not choose my last provider.
- I was unhappy with my last provider.
- I had trouble getting appointments with my last provider.
- I moved or my provider moved.
- My provider's office was too far away or too hard to get to.
- Other (please explain below).

Please give us more detail: _____

Signature of the enrollee or parent/legal guardian

Sign: _____ Date: _____

Please fax this form to 1-844-470-8859.

All fields must be complete.